How to configure the # of days that report files are kept

Reporting · https://infomed.com/docs/how-to-configure-the-of-days-that-report-files-are-kept/

The number of days that files for generated reports are kept on the server before being removed is controlled by a property in the INFOMED.properties file on the Promiso Server.

1. Connect to the Promiso Server.
2. Locate the **<Promiso installation folder>\jsp\lib\INFOMED.properties** file and open it in a text editor such as notepad.
3. Locate the **DaysToKeepReports** property and configure it to the desired numeric value. The default is 7 if the property is not set, or is set incorrectly. It is not possible to configure the property so that there is no limit.
4. Save the file ensuring that it is saved as INFOMED.properties and not INFOMED.properties.txt.
5. Restart the Apache Tomcat Service for the change to take effect.

NOTE

Permissions may prevent you from saving the changes to the properties file. Saving the file to a different location, such as the desktop, then cutting and pasting the file and overwriting the existing file is one way to get around this.